

Genesee County Association of Fire Chief's
Meeting Agenda
September 15, 2021
Held at the City of Fenton Fire Department

- I. **Call to Order by the President Campbell at 19:00**
- II. **Pledge to U.S. Flag**
- III. **Invocation**
- IV. **Secretary's Report:**
 - a. **ACTION ITEM.** Motion to approve the meeting minutes of the August 2021 meeting as distributed.
 - i. **Moved By: Chief Hadfield**
 - ii. **Supported: Chief Flewelling**
 - iii. **Discussion: None**
 - iv. **Voice vote taken. PASSED**
 - b. ServPro paid their membership dues. They have been added to the email list.
 - c. The Salvation Army turned in their membership application which was due back in January. They have been added to the email list.
- V. **Financial Report:**
 - a. **ACTION ITEM.** Motion to approve the financial reports as distributed.
 - i. **Moved By: Chief Young**
 - ii. **Supported: Chief Wilkinson**
 - iii. **Discussion: None**
 - iv. **Voice vote taken. PASSED**
 - b. **ACTION ITEM.** Motion to approve invoice for the 2021 Memorial Programs by AdsPlus in the amount of \$69.00
 - i. **Moved By: Chief Young**
 - ii. **Supported: Chief Wilkinson**
 - iii. **Discussion: None**
 - iv. **Voice vote taken. PASSED**
 - c. **ACTION ITEM.** Motion to approve reimbursement to Jeff Holbin in the amount of \$91.56 for floral arraignments and flowers for the memorial service.
 - i. **Moved By: Chief Wilkinson**
 - ii. **Supported: Chief Volz**
 - iii. **Discussion: None**
 - iv. **Voice vote taken. PASSED**
 - d. **ACTION ITEM.** Motion to approve reimbursement to Jeff Holbin in the amount of \$530.00 for 25th Annual memorial service challenge coins. (Note: Jeff understands that he did not follow proper procedures for this payment and is asking for any reimbursement that the association would like to provide).
 - i. **Moved By: Chief Wilkinson**
 - ii. **Supported: Chief Blight**
 - iii. **Discussion: Chief Hadfield asked about what the proper procedure should have been. President Campbell explained the process to the membership.**
 - iv. **Voice vote taken. PASSED**
 - e. **ACTION ITEM.** Motion to approve payment to I am Responding in the amount of \$9,349.00 with invoices to be sent to participating departments to cover the cost.
 - i. **Moved By: Chief Wilkinson**
 - ii. **Supported: Chief Todd**

- iii. **Discussion: Chief Schreiber asked if there was a discount for belonging to the county plan. Each department currently pays \$605.00 (approximately). Chief Schreiber was directed to check his annual cost and see if it would be beneficial for his department to join. If so, he was directed to contact IaR to be placed on the county plan.**
- iv. **Voice vote taken. PASSED**
- v. Participating Departments:
 1. Argentine Township Fire & Rescue (MI)
 2. Atlas Township Fire Department (MI)
 3. City of Burton Fire Department (MI)
 4. City of Linden Fire Department (MI)
 5. City of Mt. Morris Fire Department (MI)
 6. Clio Area Fire Department (MI)
 7. Fenton Township Fire Department (MI)
 8. Flushing Fire Department (MI)
 9. Gaines Township Fire Department (MI)
 10. Genesee Township Fire Department (MI)
 11. Grand Blanc Fire Department (MI)
 12. Montrose Township Fire Department (MI)
 13. Mt. Morris Township (MI)
 14. Mundy Township Fire Department (MI)
 15. Swartz Creek Area Fire Department (MI)
 16. Flint Twp FD (MI)

VI. Host Department: City of Fenton Fire Department

- a. Chief Cairnduff introduced department members in attendance.
- b. Thanked ServPro for providing tonight's meal.

VII. Presentations (Presentations are to be 15 minutes of less):

- a. Universal Credit Services (UCS) – Chief Cairnduff
 - i. Provided a presentation on what services they can provide that are geared towards public safety/government agencies and are available to speak with anyone interested in learning more about the services they provide.

VIII. Communications:

- a. Sustaining Members in Attendance

IX. Reports from Standing Committees:

911 Advisory Committee (Ryan Volz):

- a. County wide siren test was completed September 4, 2021.
 - i. There were siren issues in Fenton Township, Gaines Township, Flushing Township, and Atlas Township.
- b. Genesee County 911 has been updating the server room to handle the new CAD system.
- c. Several MDT's are failing in the field. Continue to notify 911 IT department for replacement and repair.
- d. 911 conducted a study of how often fire departments are using MDT's. Currently it is about at 60 percent.
- e. Tyler/New Word – Mobile.
 1. Chief Vogt resigned as the Project Manager. Upon his recommendation and approval from Chief Volz, Battalion Chief Dan Stevens, is the new Project Manager. Chief Vogt has brought Chief Stevens up to speed and all applicable notifications have been made.

2. Tyler CAD project manager is retiring but, this will not impact the project.

Coordination (James Young):

- a. No activations.
- b. Departments wishing to assist the Flint Fire Department on Devil's Night are to contact Chief Young.

EMS (Bob Cairnduff):

- a. Nothing to report.

Firefighter of the Year (Bob Cairnduff):

- a. Remember you can submit nominations anytime throughout the year. Forms are on the website. Please don't wait. Submit while the event is fresh in your mind.

Firefighter Memorial (Jeff Holbin):

- a. Would like to thank everyone who attended.

HAZMAT Team (Ed Blight):

- a. Nothing to report.

Honor Guard (Rich Cummings):

- a. No report submitted.

Local Emergency Planning (Bob Cairnduff):

- a. Nothing to report.

Legislative (Bob Burdette):

- a. Nothing to report.

MABAS (Bob Burdette):

- a. Michigan MABAS was requested for a hurricane response in Louisiana. They had 90 firefighters available, but Louisiana cancelled the request.

MUSAR (Troy Brancheau):

- a. No report submitted.

Standards (Mike Vogt):

- a. Nothing to report.

Training Committee (Matt Raysin):

- a. Needs survey was sent to BFS and acknowledged.
- b. 2021/2022 Academy is in SMOKE. Currently there are 14 students registered. The form is also on the website. There may be more students registering shortly, including out of county departments.
 - a. Applications have been received by
 - i. City of Burton
 - ii. City of Swartz Creek
 - iii. City of Grand Blanc
 - iv. Clio Area Fire Department
 - v. Davison-Richfield
 - vi. City of Fenton

- c. Genesee County Training Committee policy and Course Manager Job description have been reviewed and will be finalized at the next scheduled training committee meeting.
- d. Instructors, Probationary Instructors, Helpers for practical sessions.
 - a. Attached is the most current version of the 2021/2022 Syllabus with confirmed instructors. Anyone interested in instructing, getting their mentor hours, and or helping during practical days please contact me.
 - b. Probationary instructors must have the appropriate paperwork from BFS and the form to instruct and get their mentor hours.
 - i. Chief Raysin contacted BFS reference several applications that were overlooked or “stuck” in the general inbox.
- e. Due to the number of standalone classes the available funds from BFS were reduced to a point where the funds were supplemented by the balance in the training committee fund. Discussed how funding is allocated and taken back from the state when it is not used.
- f. AM Fire Academy
 - a. The adjoining training committee chairs for the 6 counties surrounding Genesee were contacted. I received two responses that stated there was no AM academy. Chief Bronson received confirmation from Saginaw which is holding an AM class.
 - b. While there is not an AM Academy this year it is prudent that we continue to look for an AM course manager now to ensure next year’s academy is prepared to handle an AM class. Asking that all Chief’s ask their instructors to see if they are available for AM course manager.

X. Reports from Supporting Organizations:

Office of Emergency Management (Jeff Wilson):

- a. Flushing had a significant amount of damage from the storm back in August. The police and fire departments did a great job. Please remember that the Office of Emergency Management is available to help with these types of incidents. In the future, please call with any requests needed.
- b. Discussed the need to declare a local state of emergency/disaster to be able to even apply for state emergency funds. Questions reference this process should be referred to the Office of Emergency Management for assistance.

Genesee County 911 (Tim Jones):

- a. General membership voted 12 to 10 in favor to honor service agreements for EMS service but, they stated that 911 still must send the closest EMS unit. So essentially, service agreements will still not be honored due to a lack of clarity.
 - i. The 911 board established a committee to further explore the EMS issue. Unknown time frame on a resolution for this issue.
- b. Tim Jones was appointed Executive Director for a 90-day period until the completion of the internal investigation.

Department of Natural Resources (Brian Calkins):

- a. Introduced himself and provided an update as to what resources the DNR can provide.

American Red Cross (Dick Beauchamp):

- a. The American Red Cross responded to 11 fire events. These involved 11 households, made up of 19 adults and 21 children. Red Cross volunteers are available to install smoke alarms 3 days a week and are available to partner with any fire department for installations.

Salvation Army (Lydia Sanchez-Roat):

- a. No report submitted.

XI. Reports from Special Committees:

HAZMAT Team Sustainability (James Young):

- a. Nothing to report.

XII. Old Business:

- a. None

XIII. New Business:

- a. **ACTION ITEM.** Motion to approve the President to draft and send a letter to the Genesee County 911 board expressing the association's support for Tim Jones as the 911 director. (Young)
 - i. **Moved By: Chief Hyrman**
 - ii. **Supported: Chief Young**
 - iii. **Discussion: None**
 - iv. **Voice vote taken. PASSED**
- b. Discussion reference storage of HAZMAT vehicles.
 - i. Chief Edwards sent an email stating they can store the smaller HAZMAT truck at station 8.

XIV. Comments from the Floor:

- a. Chief Flewelling and Chief Campbell met with the Veteran's Service of Genesee County reference contacting veterans within the fire service. Stay tuned for an email with further information.
- b. Chief Wilkinson provided an update on the GCI Fire Academy.
 - i. Any additional PPE, please contact Chief Wilkinson but he is asking that they store it for now until GCI frees up for storage room.
 - ii. Still are in need for appliances and other items that go on a fire engine. Also need a roof ladder.

XV. 50/50

- a. Splint is \$86.00 each way.

XVI. Adjournment at 20:01