



Genesee County Association of Fire Chief's
Meeting Agenda
May 17th, 2023
Argentine Twp. Fire Department
9048 Silver Lake Rd.

- I. **Call to Order by President Flewelling at 1900**
- II. **Pledge to the American Flag.**
- III. **Invocation.**
- IV. **Secretary's Report: (Schreiber)**
 - a. **ACTION ITEM.** Motion to approve the meeting minutes of the April 2023 meeting as distributed.
 - i. **Moved by: Hadfield**
 - ii. **Supported by: Robere**
 - iii. **Discussion: None**
 - iv. **Voice vote: Pass**
- V. **Financial Report: (Burdette)**
 - a. **ACTION ITEM.** Motion to approve the financial report for May as distributed.
 - i. **Moved by: Schreiber**
 - ii. **Supported by: Robere**
 - iii. **Discussion: None**
 - iv. **Voice vote: Pass**
 - b. Payment was received from Michigan Millers Insurance Company for Emterra spill from February 20, 2023. See attached
- VI. **Host Department: Argentine TWP Fire**
- VII. **Presentations: (Presentations are to be 15 minutes or less):**
 - a. Tim Ketelhut – Team Life AED
 - b. Bob Cairnduff – Voices for Children
- VIII. **Communications:**
 - a. Sustaining Members in Attendance
 - i. Burton Memorial Day Parade for is attached
- IX. **Reports from Standing Committees:**
 - a. 911 advisory (**Kirk Wilkinson**)
 - i. Working on Police side currently
 - b. EMS (**Bob Cairnduff**):
 - i. Covid protocols rescinded as of May 11, 2023
 - ii. Guidelines on mask usage issued
 - c. Firefighter of the Year (**Bob Cairnduff**):
 - i. No report submitted
 - d. Firefighter Memorial (**Jeff Holbin**):
 - i. No report submitted



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- e. HAZMAT Oversight (**Dan Campbell**)
 - i. Have started process of updating equipment and repairs.
 - ii. County finance committee is still completing their process for the October 2023-2024 budget approval.

- f. HAZMAT Team (**Rich Cummings**):
 - i. Short Term Equipment needs
 - 1. 80 AA batteries (\$53.00 Amazon, 49.86 from Batteries Plus for 96)
 - 2. 4 or 5 gas meter \$1200.00
 - 3. Computer \$500.00-800.00
 - 4. Calibrate 4 meters \$1000.00
 - 5. Flow test SCBA
 - 6. Level A suit testing

- g. Honor Guard (**Jeff Holbin**):
 - i. 3 new members added to the guard. 2599.65 to outfit new members in uniform
 - 1. **ACTION ITEM.** Motion to approve the purchase of uniforms for the 3 new members as distributed.
 - a. **Moved by: Schreiber**
 - b. **Supported by: Hadfield**
 - c. **Discussion: None**
 - d. **Voice vote: Pass**

- h. Local Emergency Planning (**Bob Cairnduff**):
 - i. Meeting coming up next Thursday at 6:00pm at Genesee #1

- i. Legislative (**Bob Burdette**):
 - i. Fire equipment grant is out for applications. Grants up to \$10,000.00

- j. MABAS (**Bob Burdette**):
 - i. See 2 attachments

- k. MUSAR (**John Borysewicz**):
 - i. \$16,880.00 needed to start up MUSAR. This would be a 10-year investment with no further costs unless equipment breaks.
 - 1. **ACTION ITEM.** Motion to approve the purchase of equipment not to exceed 14,880.00 as distributed (Less the \$2000.00 maintenance).
 - a. **Moved by: Carinduff**
 - b. **Supported by: Blight**
 - c. **Discussion: Burdette suggested setting up a depreciation account**
 - d. **Voice vote: Pass**

- l. Standards (**Dan Campbell**):
 - i. Communication Standard to be reviewed in December 2023
 - ii. If changes are needed, they need to be discussed with 911 also



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- m. Training Committee (**Matt Raysin**):
 - i. See attached.
 - ii. June 5th test for fire officer I
 - iii. Class FOII July 11th online
 - 1. In SMOKE
 - iv. MFR Class – good turnout
 - v. Pump Ops class full
 - 1. Trying to set up another
 - vi. Needs survey need completed. Only 4 Departments submitted needs survey

X. Reports from Supporting Organizations:

- a. Office of Emergency Management (**Chris Metropoulos**):
 - i. Plenty of stop the bleed kits available. Contact Metro to schedule a class.
- b. Genesee County 911 (**Tim Jones**):
 - i. See attached.
- c. Department of Natural Resources (**Zachary Caldwell**):
 - i. No report submitted
- d. American Red Cross (**Dick Beauchamp**):
 - i. Month of April 13 incidents, assisted 18 adults and 34 children
 - ii. Sound the alarm campaign successful
- e. Salvation Army (**Lydia Sanchez-Roat**):
 - i. No report submitted

XI. Old Business:

- a.

XII. New Business:

- a. Michigan Millers discounted. Authorized by President Flewelling for Burdette to negotiate settlement for administrative fees.
- b. Officer CE's must be an officer curriculum course???? Raysin will look into this

XIII. Comments from the Floor:

- a.

XIV. 50/50: Split 92.50

XV. Adjournment at 1929



Genesee County Association of Fire Chief's
Meeting Agenda
April 19th, 2023
Swartz Creek Fire Department
Station #1 8100-B Civic Dr.

- I. **Call to Order by President Flewelling at 1900**
- II. **Pledge to the American Flag.**
- III. **Invocation.**
- IV. **Secretary's Report: (Schreiber)**
 - a. **ACTION ITEM.** Motion to approve the meeting minutes of the February 2023 meeting as distributed.
 - i. **Moved by: Wilkinson**
 - ii. **Supported by: Blight**
 - iii. **Discussion: None**
 - iv. **Voice vote: All Yes**
- V. **Financial Report: (Burdette)**
 - a. **ACTION ITEM.** Motion to approve the financial reports for February 2023 as distributed.
 - i. **Moved by: Blight**
 - ii. **Supported by: Wilkinson**
 - iii. **Discussion: None**
 - iv. **Voice vote: All Yes**
 - b. **ACTION ITEM.** Motion to approve the financial reports for March 2023 as distributed.
 - i. **Moved by: Taylor**
 - ii. **Supported by: Fairbanks**
 - iii. **Discussion: None**
 - iv. **Voice vote: All Yes**
- VI. **Resolution: (Schreiber)**
 - a. **ACTION ITEM.** Motion to recognize Genesee County 911 personnel as "First Responders".
 - i. **Moved by: Burdette**
 - ii. **Supported by: Wilkinson**
 - iii. **Discussion: None**
 - iv. **Voice vote: All Yes**
- VII. **Host Department: Swartz Creek Fire Department**
- VIII. **Presentations: (Presentations are to be 15 minutes or less):**
 - a. David Krish – CN Railroad
 - i. CN has contracts with agencies to handle any incidents but scene is under the FD jurisdiction. All federally regulated.
 - ii. Every crossing has a blue placard to contact Emergency Support. Need to give full DOT number to CN operator.
 - iii. Place a flare on the middle of the tracks ASAP to alert engineer at least a mile away from incident.
 - b. Mauricio Barrera – Michigan State Fire Marshal - Public Assembly Inspector
 - i. PA207 states Fire Marshall shall inspect public assembly buildings with over 50 person capacity.



Genesee County Association of Fire Chief's
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April 19th, 2023
Swartz Creek Fire Department
Station #1 8100-B Civic Dr.

- ii. SFM is only authority to shut down a public building for violations.
- iii. Will answer any fire prevention codes for fire departments.
- c. Tom Gordon – Director for Bishop Airport - Introduction

IX. Communications:

- a. Sustaining Members in Attendance

X. Reports from Standing Committees:

- a. 911 advisory (**Kirk Wilkinson**)
 - i. No report submitted
- b. EMS (**Bob Cairnduff**):
 - i. No report submitted
- c. Firefighter of the Year (**Bob Cairnduff**):
 - i. No report submitted
- d. Firefighter Memorial (**Jeff Holbin**):
 - i. See attached report
 - 1. **MOTION ITEM**: Approve attached recommendation.
 - a. **Moved by: Blight**
 - b. **Supported by: Cummings**
 - c. **Discussion: None**
 - d. **Voice vote: All Yes**
- e. HAZMAT Team (**Rich Cummings**):
 - i. No report submitted
- f. Honor Guard (**Jeff Holbin**):
 - i. Rich Cummings is going to step down and as director and have Jeff Holbin take over honor guard position. Cummings will assist Holbin with transition.
- g. Local Emergency Planning (**Bob Cairnduff**):
 - i. No report submitted
- h. Legislative (**Bob Burdette**):
 - i. No report submitted
- i. MABAS (**Bob Burdette**):
 - i. Incorporating ambulance services into MABAS.
 - ii. MABAS to include ALL Genesee County Fire Departments
 - iii. Use RAVE Alert system for activation.
 - iv. Review Emergency Response Plan highlighted items.
 - v. Tanker box card for Genesee County discussion
- j. MUSAR (**John Borysewicz**):
 - i. No report submitted
- k. Standards (**Dan Campbell**):



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Station #1 8100-B Civic Dr.

i. No report submitted

I. Training Committee (**Matt Raysin**):

i. See attached Report

XI. Reports from Supporting Organizations:

a. Office of Emergency Management (**Chris Metropoulos**):

i. Stop the Bleed training is still available

b. Genesee County 911 (**Tim Jones**):

i. See attached Report.

c. Department of Natural Resources (**Zachary Caldwell**):

i. No report submitted

d. American Red Cross (**Dick Beauchamp**):

i. March 15 Incidents, 24 Adults, 21 children

ii. Annual "Sound the Alarm" campaign. April 15th through May 6th. Looking to install 300 alarms (3 per home) and educate 300 individuals on home fire preparedness.

iii. To reach Red Cross for fire scenes, call 833-583-3111 or go through 911. Need name, address, and number of individuals.

e. Salvation Army (**Lydia Sanchez-Roat**):

i. Will post events for local fire departments.

ii. Numbers to reach Salvation Army contacts distributed for Canteen, ect.

XII. Reports from Special Committees:

a. HAZMAT Team sustainability update (**Brian Flewelling**):

i. See attached G.C.F.C.A. HAZMAT Proposal

ii. Month to two months for final authorization.

XIII. Old Business:

a. None

XIV. New Business:

a. None

XV. Comments from the Floor:

a. Ed Blight – Discussed Stop the Bleed program and encouraged all departments to request the training.

b. State received over 1,000,000.00 for alarms, shakers. Contact MI Prevention online.

c. Lisa Benjamin - Bishop June 24-25 looking for a tanker truck onsite for both days. Contact Lisa Benjamin

d. Establish cost recovers for Capital Improvements and expense over runs.



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Swartz Creek Fire Department
Station #1 8100-B Civic Dr.

- e. **ACTION ITEM:** Motion to move funds from SEBRN to HAZMAT fund.
 - i. **Moved by: Taylor**
 - ii. **Supported by: Fairchild**
 - iii. **Discussion: None**
 - iv. **Voice vote: All Yes**
- f.

XVI. 50/50: Split 168 / 84

XVII. Adjournment at 1958

Genesee County Association of Fire Chiefs
Treasurers Report
Prepared by Robert Burdette
May 2, 2023

Balance on hand as of April 1, 2023 \$ 183,072.64
Expenses:

Date	Name/Description	Amount
4/3	Transferred to Training Fund	\$ 384.95
4/3	The hundred club of Genesee (membership)	\$ 300.00
4/4	Hazardous Material Wage Reimbursement check (Montrose)	\$ 340.00
4/4	Hazardous Material Wage Reimbursement check (Mundy Fire)	\$ 287.00
4/4	Hazardous Material Wage Reimbursement check (Burton)	\$ 210.00
4/4	Hazardous Material Wage Reimbursement check (Fenton)	\$ 154.00
4/4	Hazardous Material Wage Reimbursement check (Clio)	\$ 104.50
4/4	Hazardous Material Wage Reimbursement check (Genesee Twp)	\$ 173.00
4/10	Hazardous Material Wage Reimbursement check (City of Mt Morris)	\$ 123.50
4/26	IONOS (Email server)	\$ 8.24
	Total Withdrawals	\$ 2,085.19

Subtotal \$ 180,987.45

Deposits

4/13	Membership dues Venice Township	\$ 406.00
4/20	50/50 Drawing from April's meeting	\$ 84.00
	Total Deposits	\$ 490.00

Balance on hand as of April 28, 2023 \$ 181,477.45

Designated Funds:

Description	Amount
CBRNE (changed to Hazardous Material Team)	\$ 34,205.77
Color Honor Guard	\$ 502.47
Training Committee	\$ 100,000.00
Undesignated funds	\$ 46,769.21
Checking Account Balance	\$ 181,477.45

Genesee County Association of Fire Chiefs
 Treasurer's Report for Training Fund
 Prepared by Robert Burdette
 May 2, 2023

Balance on hand as of March 31, 2023

\$ 26,260.53

Expenses:

Date	Name/Description	Amount
4/4	GCI instructor fee (Wilkinson)	\$208.00
4/4	GCI instructor fee (Reitano)	\$208.00
4/4	GCI instructor fee (Harmes)	\$936.00

Total Expenses

\$ 1,352.00

Subtotal

\$ 24,908.53

Deposits

Date	Description	Amount
4/3	Tranfer from General	\$ 384.95
4/4	GCI February instructional period	\$ 1,144.00
4/12	Credit return of on line payment to Ed Blight	\$ 55.32
4/28	State of Michigan on line deposit	\$ 220.00

Total Deposits

\$ 1,804.27

Balance on hand as of April 28, 2023:

\$ 26,712.80



MICHIGAN MILLERS
INSURANCE

Backing the Best in Business

4/27/2023

Genesee County Fire Chiefs
8100 Civic Dr STE B
Swartz Creek, MI 48473

Re: Claim #: T00211329
Insured: Emterra Holdings USA
Date of Occurrence: 02/20/2023

Dear Genesee County Fire Chiefs

Please be advised that we have received invoices for cleanup of the scene conducted by Genesee County Fire for the above captioned accident. The environmental cleanup is a covered item under the insurance policy. We have issued payment in the amount of **\$2330.38**. This represents the total amount of the invoice less “administrative fees.” The policy provides coverage for the “loss” incurred by our insured. It does not provide coverage for fees to allow a profit. The policy states in part:

SECTION III – PHYSICAL DAMAGE COVERAGE

A. Coverage

1. We will pay for "loss" to a covered "auto" or its equipment under:

a. Comprehensive Coverage From any cause except:

- (1) The covered "auto's" collision with another object; or
- (2) The covered "auto's" overturn.

b. Specified Causes Of Loss Coverage

Caused by:

- (1) Fire, lightning or explosion;
- (2) Theft;
- (3) Windstorm, hail or earthquake;
- (4) Flood;
- (5) Mischief or vandalism; or
- (6) The sinking, burning, collision or derailment of any conveyance transporting the covered "auto".

c. Collision Coverage

Caused by:

- (1) The covered "auto's" collision with another object; or
- (2) The covered "auto's" overturn.

Administrative fees to not constitute a “loss” as defined by the policy.

SECTION V – DEFINITIONS

J. "Loss" means direct and accidental loss or damage.

A check was issued in the amount of \$2330.38 .

Should you have any questions, please feel free to contact me at the phone number indicated below.

Thank you for your business.

Sincerely,

Zachary Weaver
Auto Damage Adjuster
517-367-5044
claim@mimillers.com

Daily Work Report

Day 1

To Print Day 1, press "Ctrl a"

GENESEE COUNTY FIRE CHIEFS c/o HAZMAT DIVISION
 2320 Ross St
 Grand Blanc, MI 48439
 Phone:
 Fax:

MSR Project: Emterra Environmental
 MRS Project Number: 1
 Client Contact: David Johnson
 Client Phone: 810-667-4895
 Client Claim Number: 0
 Project Location: 6524 N Dort Hwy Genesee

Project Description:

Crew responded in reports to a deisle fuel spill as a result of a garbage truck roll-over accident.

Date of Service: 2/20/2023

Description of Services Provided By This Daily Work Report:

Hazmat Team was called out in regards to a diesel fuel spill due to a garbage truck involved in an accident. Crew arrived to confirm spill was contained and stopped.

Labor									
Classification	Number	Unit	ST Hours	Rate	ST Cost	OT Hours	Rate	OT Cost	Total
Supervisor	1.00		2.5	\$52.00	\$130.00			\$0.00	\$130.00
Technician	2.00		2.5	\$38.00	\$190.00			\$0.00	\$190.00
X Administration	1.00		1	\$201.03	\$201.03			\$0.00	\$201.03
					\$0.00			\$0.00	\$0.00
					\$0.00			\$0.00	\$0.00
					\$0.00			\$0.00	\$0.00
					\$0.00			\$0.00	\$0.00
Total									\$521.03

Vehicles				
Description	Rate	Unit	Quantity	Total
CBRN Unit	\$ 804.15	HR	2.50	\$2,010.38
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total				\$2,010.38

Other Equipment/Instrumentation/PPE				
Description	Rate	Unit	Quantity	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total				\$0.00

Supplies/Materials				
Description	Rate	Unit	Quantity	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total				\$0.00

Mutual Aid/non-rated materials					
Description	Quantity	Unit Cost	5%	Unit Price	Total
		\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
Total					\$0.00

Notes

Summary	
Labor	\$521.03
Vehicles	\$2,010.38
Other Equipment/Instrumentation/PPE	\$0.00
Supplies/Materials	\$0.00
Subcontractors/non-rated materials	\$0.00
Total Daily Cost: \$2,531.41	



27th ANNUAL CITY OF BURTON MEMORIAL DAY PARADE MONDAY, MAY 29th, 2023

Name or title of your entry: _____

- | | | |
|---------------------------------------------|-----------------------------------------|-----------------------------------------|
| <input type="checkbox"/> Ambulance | <input type="checkbox"/> Fire Truck | <input type="checkbox"/> Police Unit |
| <input type="checkbox"/> Antique Car | <input type="checkbox"/> Float | <input type="checkbox"/> Political Unit |
| <input type="checkbox"/> Antique Fire Truck | <input type="checkbox"/> Marching Unit | <input type="checkbox"/> Queen |
| <input type="checkbox"/> Antique Truck | <input type="checkbox"/> Military Unit | <input type="checkbox"/> School Unit |
| <input type="checkbox"/> Carriage | <input type="checkbox"/> Mounted Unit** | <input type="checkbox"/> Scout Unit |
| <input type="checkbox"/> Classic Car | <input type="checkbox"/> Musical Unit | <input type="checkbox"/> Service Club |
| <input type="checkbox"/> Clown Unit | <input type="checkbox"/> Novelty Unit | <input type="checkbox"/> Truck Unit |
| <input type="checkbox"/> Drum & Bugle Unit | <input type="checkbox"/> Other*/** | <input type="checkbox"/> Wagon Unit |
| <input type="checkbox"/> Elected Official | <input type="checkbox"/> Pipe Band | <input type="checkbox"/> Youth Group |

*Please describe other unit _____

****Horse/Animal units should have their own clean-up detail**

CONTACT PERSON:

Name _____

Address _____

Phone _____ Email _____

Best way to communicate _____ Phone or _____ Email

Total number of people on your unit _____ Length of your unit _____

Line up for the parade will start at 12:00 PM and the parade will start at 1:00 PM.

If you have something specific you would like said about your entry as you pass the announcer, please write it on the back of this form.

ENTRIES ARE TO BE MAILED NO LATER THAN MAY 22ND TO THE FOLLOWING LOCATION:

CITY OF BURTON
PARADE ENTRY
4303 S. CENTER RD.
BURTON, MI 48519

Entries may also be submitted via email to a.clous@burtonmi.gov with 'parade entry' in the subject line.

Michigan MABAS Activation Flow

A MABAS activation begins by the MABAS Red Center receiving a request for service. The Red Center sends notification to the Coordinating Chiefs of each division.



The Genesee County Coordinating Chief will contact Central Dispatch to send a RAVE alert to every chief in the county, asking for the personnel and or equipment needed.



Department chiefs that can send the requested personnel and or equipment are instructed to contact the coordinating chief and receive instructions for deployment.



Assets being deployed are instructed to gather at the Genesee County Mobilization sight (Burton Fire Station #1), where they will receive additional deployment instructions. Once cleared to depart the sight, the strike team will proceed to the primary staging area for the incident.



When released from the incident to return to Genesee County, the strike team returns to our county gather sight for division demobilization.

Genesee County	5/10/2023	Water Tanker (water tender) Box Card	South of Coruna Road (M21)	South
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Alarm Level BOX ALARM	Engines	Trucks / Aerials	Tenders / Tankers	Ambulance	Other	Station Backfill
2			Argentine City of Fenton Gaines (1) Swartz Creek (1) Atlas Fenton TWP (1) Davison Mundy			

Genesee County	5/10/2023	Water Tanker (water tender) Box Card	North of Coruna Road (M21)	North
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Alarm Level BOX ALARM	Engines	Trucks / Aerials	Tenders / Tankers	Ambulance	Other	Station Backfill
2			Montrose Clio (1) Forest Genesee Mount Morris Davison			

Box Alarm Cards are renewed every 5 years.

PROPOSED 2023 GC-USAR EQUIPMENT PURCHASES				
ITEM #	ITEM	QUANTITY	UNIT COST	LINE COST
22-796562	Paratech Strut O-Ring (for "gray" struts)	30	\$0.94	\$28.20
22-796049	Paratech Strut O-Ring (for "gold" struts)	20	\$3.00	\$60.00
22-796182A	Paratech Clip 3.0 (3" bracket for securing struts to trailer wall)	6	\$10.00	\$60.00
22-796060	Paratech Swivel Base 6	1	\$275.00	\$275.00
233963	Home Depot 4" Handy Hook J-hooks	10	\$2.28	\$22.80
166103	Home Depot 3/4" Plywood Sheet 4 x 8	2	\$32.88	\$65.76
161640	Home Depot 2 x 4 x 8 ft. Whitewood Stud	5	\$3.75	\$18.75
749877	Home Depot 2 x 12 x 16 ft. #2 Southern Yellow Pine board	8	\$23.00	\$184.00
166073	Home Depot 1/2" x 4 x 8 Plywood Sheathing	8	\$22.10	\$176.80
No Code	Mid-States Bolt 1/4-20x3.5" Stainless Steel hex bolts, nuts, washers	20	\$1.50	\$30.00
59425-RAW	Efficiency Production 3/4" x 4 x 8 Chudofom Panel (trench shoring)	8	\$168.22	\$1,345.76
SC925	LK Goodwin Screwlok Clamp (beam clamp) ##	2	\$633.00	\$1,266.00
ST225/75R15	Replacement Trailer Tires	4	\$100.00	\$400.00
No Code	RV Vinyl Trim Insert, 100 ft. roll, Black	1	\$27.97	\$27.97
333000	CMC MPD (Multi-Purpose Device for Rope Rescue systems)	2	\$859.00	\$1,718.00
331540	CMC 540 Rescue Belay (for Rope Rescue systems)	2	\$563.00	\$1,126.00
281201	CMC 1/2" Static Pro Lifeline - Orange	300	\$1.68	\$504.00
281202	CMC 1/2" Static Pro Lifeline -Blue	300	\$1.68	\$504.00
281203	CMC 1/2" Static Pro Lifeline -Red	300	\$1.68	\$504.00
281207	CMC 1/2" Static Pro Lifeline - Yellow	450	\$1.68	\$756.00
293018	CMC 8 mm Prusik Cord - Green (for 25-72" loops)	150	\$0.96	\$144.00
293038	CMC 8 mm Prusik Cord - Red (for 25-60" loops)	150	\$0.96	\$144.00
293039	CMC 9 mm Prusik Cord - Orange (for 4-25ft Release Hitches)	100	\$1.14	\$114.00
200106	CMC 1" Tubular Webbing - Green (for 10-15ft. sections)	150	\$0.51	\$76.50
200107	CMC 1" Tubular Webbing - Yellow (for 10-20ft. Sections)	200	\$0.51	\$102.00
201024	CMC 7 ft. Anchor Straps - Blue	4	\$69.00	\$276.00
202164	CMC Confined Space Rescue Harness - Medium	6	\$785.00	\$4,710.00
No Code	Dive Shop - Hydrostatic testing of ARAP-E air cylinders	8	\$30.00	\$240.00
	Unassigned Funds (to be used as needed for maintenance items)			\$2,000.00
	## Ownership still in question. Quantity TBD.		PROJECTED COST	\$16,879.54



Genesee County Training Committee

Genesee County Association of Fire Chiefs Report

May 17, 2023

- Standalone classes
 - Completed
 -
 - In SMOKE
 - MFR starts May 16
 - AM 6 registered
 - PM 16 registered
 - Real World Pump Ops 5-20-23
 - Another Instructor I is scheduled.
 - Class is full
- Academy
 - Update
- NFIRS reporting update
- Needs Survey 4 departments have submitted the survey
- Training Committee Update
 - BFS requirements

Genesee County 9-1-1 Consortium Executive Board and General Membership

Report shared with:

Genesee County Fire Chiefs Association
Genesee County Police Chiefs Association
Med Control

May 5, 2023

Re: Executive Directors Report – April 2023

Telecommunicators Week:

Celebrating National Public Safety Telecommunicators Week with overwhelming support for our Staff.

Special Thanks to All:

Genesee County Fraternal Order of Police, Arrowhead Lodge 126, – Domino's Pizza, Sunday's Lunch and Dinner.

Genesee County Association of Chiefs of Police – Lupe's Mexican, Tuesday's Lunch and Dinner.

Medstar Ambulance – Famous Dave's BBQ, Thursday's Lunch and Dinner.

Our On Staff Chef's - Shift Supervisors; Becky Dawson, Maria McGuckin, Steve Tabit, Adrienne Roberts, Jake Reitano, James Young, Deputy Director Dave Plumb and Director Tim Jones. Special menus for Monday are Grill Cheese Bar, Wednesday, Smoked Pull Pork, and Mac & Cheese, Salad with desserts, and on Friday, Pizza, and Ice Cream Bar.

Atlas Township – Shirley K Jones, Country Home Creations, gifts box for each staff member.

City of Swartz Creek Councilman, Nate Henry, Desserts.

Equature – Paul Frezza II, Bagels on Thursday.

9-1-1 Board Member, City of Burton, Councilman Greg Fenner, Desserts.

State of Michigan 9-1-1 Office – Proclamation, April 9, 2023.

City of Davison, Mayor Tim Bishop, Proclamation, April 10, 2023.

Genesee County Board of Commissioners – Proclamation, April 11, 2023.

City of Grand Blanc City Council – Proclamation, April 12, 2023.

City of Grand Blanc Police Association, donation of Tervis Water Bottles for all dispatchers, April 12, 2023.

Flint Township Police Officers, Treats, April 12, 2023.

Swartz Creek, American Legion Post 294, Morning & Nights, Donuts from Donna's, April 12, 2023.

M-57 Towing and Leonard's, Delicious Subs, April 13, 2023.

State of Michigan, Special Tribute, State Representative David Martin, April 14, 2023.

Hav-A-Bar Ice Cream, by Supervisor Jake Reitano, April 14, 2023.

Genesee County Association of Fire Chiefs, Proclamation, April 19, 2023.

9-1-1 Call takers and Dispatchers calls for Service:

In the month of April our Call takers and Dispatchers dispatched the following number of incidents:

Police Incidents: **38,325**

Fire Incidents: **903**

EMS Incidents: **5,564**

Total Incidents: **44,792**

Incoming 9-1-1 Calls: **29,965**

Incoming 99-11 Calls: **4,876**

Total Incoming 9-1-1 Calls: **34,841**

Type of Calls:

VOIP Calls: **2,272**

Cellular Calls: **26,575**

Cell 9-1-1 Hang Ups: **6,305**

Wireless Calls: **1,007**

Land 9-1-1 Hang Ups: **425**

Public Safety Line – Incoming: **1,529**

Text Sessions Incoming: **135**

Text Sessions Outbound: **57**

All Outbound Calls: **7,243**

Daily Average number of Calls into the 9-1-1 Center in the month of April: **1161**

Overtime Hours Worked due to Staffing Shortages, Vacations and COVID:

Our call takers and dispatchers have worked **1,974.5 hours** of overtime in the month of April 2023. Total for this fiscal year so far **11,327.75 hours**.

Freedom of Information Act (FOIA) Requests Year to Date:

Our supervisors and part time FOIA Coordinator have processed **233** in the month of April 2023, year to date **1028** FOIA's processed.

Great Flint Health Coalition, "CHAP" Program & Genesee County 9-1-1:

The new pilot program started on Aril 29, 2023, and are currently working Wednesday, Thursday and Friday from 8:30am – 5:00pm. We are looking at adjusting the hours once we get settled in.

Professional Standards Policy:

None received in the month of April 2023.

Personnel in Training and Staffing:

We are currently at 33 full time (+5 Certified Phones only), (+6 Part time)
On May 17, 2023, we will be hiring two more dispatchers.

We have been reviewing 29 new applications since the new wage change is taking effect.

Resignations:

One new trainee resigned from the training program.

Monthly Training:

On April 4 and 5, 2023, we had CHAP training with our staff. The training outlined the assistance with our New Pilot program, GFHC's Mid-Michigan Community Health Access Program ("CHAP") Team with handling non-emergency 9-1-1 calls.

The week of April 17 – 20, 2023 we sent 3 dispatchers and one supervisor to the Joint State APCO/NENA Conference in Kalamazoo, MI. Director Jones was re-elected to the NENA Executive Board of Directors as the Treasurer.

Monthly Training Continued:

On May 17 & 18, 2023, Deputy Director Plumb will be attending the APCO 9-1-1 Staffing Crisis Summit in Herndon, Virginia.

The week of May 14 – 18, 2023 we will be sending one dispatcher to Communication Training Officer (CTO) training at Kirkland Community College.

Public Relations Team:

No Events were held in the month of April.

Media Advertisements for 9-1-1 Center Employment:

The last New Wage article ran in the local paper on April 20, 2023. The coupon book article will still run for two more weeks in May.

New position for Accounts Manager Assistant/ Freedom of Information Act (FOIA) Coordinator:

As of the deadline of April 22, 2023, we had 13 applications for this position. On April 24, 2023, the management team reviewed the application and scored based on experience related to the job description.

6 applicants are scheduled for interviews on May 3, 2023.

Tactical Dispatching:

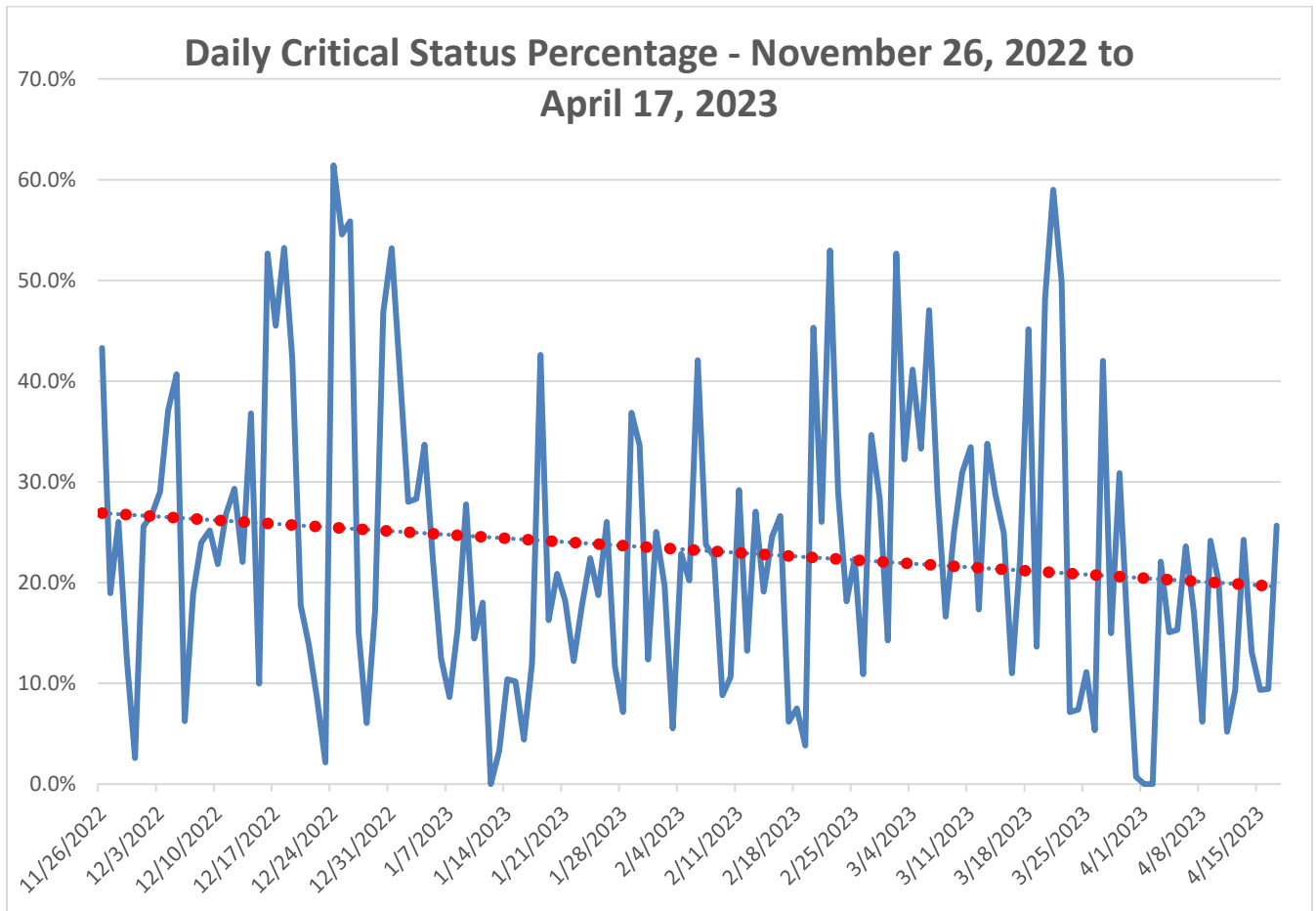
No deployments for the month of March.

Tornado Siren Testing:

Next Tornado drill will be on May 6, 2023, at 1:00pm.

EMS Status:

With the help of Med Control and the monitoring of our daily critical status percentages, we are seeing a decrease in the instances of being on critical status since November 2022. The red trend line shows how over time we see some improvement.



On May 9, 2023, we will be one year in with Medstar EMS Service agreements servicing 13 communities. Medstar has handled the below listed number of calls in each of the communities listed (+/-) based on our CAD numbers.

Atlas Township	468
City of Davison	1052
City of Linden	356
City of Swartz Creek	975
Davison Township	2418

EMS Status Continued:

Fenton Township	1097
Forest Township	289
Gaines Township	401
Mundy Township	1605
Richfield Township	815
Village of Gaines	40
Village of Goodrich	117
Village of Otisville	111
Total calls for Service	9,738

MPSCS Cyber Security Assessment Report, Part 1:

On April 6, 2023, we had the first of two visits from the Michigan Public Safety and Communications System (MPSCS) for a Cyber Security Assessment on our 9-1-1 Center.

Motorola Solutions, Inc. (Motorola) was engaged by the Michigan Public Safety and Communication System to conduct a risk assessment and analysis. The risk assessment was based on several criteria, including the National Institute of Standards and Technology (NIST) Cybersecurity Framework (CSF) and current best practices to secure systems and data. This analysis applies to MPSCS' Land Mobile Radio (LMR) system and associated auxiliary systems such as dispatch consoles and Radio Frequency (RF) towers. In conjunction with that effort, the Genesee County 911 Consortium (GCC) was identified as a secondary site for a high-level CSF assessment. This appendix outlines the notable findings associated with that effort.

Due to the sensitive nature of this report and related security issues in the report I will only summarize a section of this report.

Introduction

A risk analysis assesses the security risks to business processes in an organization. Risk assessments often focus on compromises to physical security or access to critical assets. Risk assessments also look at the

pitfalls of processing electronic, physical, and verbal information, such as unauthorized disclosure, misuse, alteration, or destruction. Risk analysis and risk management programs essentially form the basis of an organization's security program. The Motorola methodology for risk analysis is based on the guidance for risk assessments and leverages components of ISO 27001, NIST 800-53v4, and NIST CSF.

The Motorola Cybersecurity Advisory Services team conducted an onsite cybersecurity assessment of the MPSCS LMR Network system and the GCC from March 21, 2022, through March 25, 2022, and April 6, 2023, respectively. The assessment methodology is aligned with the National Institute of Standards and Technology (NIST) Cybersecurity Framework (CSF). Due to time constraints, the GCC assessment focused primarily on controls that could impact the core MPSCS network, high-level County cybersecurity practices, and an overall totality of preventative cybersecurity processes, policies, and procedures. All information in this report was determined through an open forum interview process, and the assessor relied solely on the information provided by the attendees for the evaluation.

While the GCC assessment was limited in scope by time, it was completed with a thorough examination of their cybersecurity posture, how they connect to MPSCS, and what high-level controls are in practice. GCC was very forthright in answering the assessors' questions; therefore, significant high-level risks could be identified, both within ASTRO and the county enterprise network. This report is based on those answers, and in some cases, GCC already knew the findings, but they are still documented in this report to affirm the assessor's agreement.

Quality Assurance:

Supervisor Reitano has completed **100** Q&A's in April 2023.

We are still only doing Q & A's on the high Acuity calls (Stabbings, shootings, weapons calls, house fires, full arrests) at this time. We have been able to find and correct policy and training issues such as, verifying cross streets, phone number verification and alcohol/drug use on police calls.

ENTRAPMENT	100.00%	2
FULL ARREST	98.24%	55
SHOOTING	98.57%	11
STABBING	97.69%	7
STRUCTURE	99.52%	25
Grand Total	98.59%	100

100 calls evaluated with an average score of 98.59% overall, with 96% of calls being in compliance.

Award & Citations:

None.

