



Genesee County Association of Fire Chief's
Meeting Agenda
October 18th, 2023
Davison/Richfield Fire Station #2
5381 N. State

- I. **Call to Order by President Flewelling at 1900**
- II. **Pledge to the American Flag.**
- III. **Invocation.**
- IV. **Secretary's Report: (Schreiber)**
 - a. **ACTION ITEM.** Motion to approve meeting minutes of September 2023 meeting attached.
 - i. **Moved by: Chief Blight**
 - ii. **Supported by: Chief Hyrman**
 - iii. **Discussion: None**
 - iv. **Voice vote: All Yes**
- V. **Financial Report: (Burdette)**
 - a. **ACTION ITEM.** Motion to approve the financial report for September attached.
 - i. **Moved by: Chief Hadfield**
 - ii. **Supported by: Chief Blight**
 - iii. **Discussion: None**
 - iv. **Voice vote: All Yes**
- VI. **Host Department: Davison/Richfield Fire Department**
- VII. **Presentations: (Presentations are to be 15 minutes or less):**
 - a. Becca Gonzalez – Salvation Army
- VIII. **Communications:**
 - a. Sustaining Members in Attendance
- IX. **Reports from Standing Committees:**
 - a. 911 advisory (**Kirk Wilkinson**)
 - i. Nothing to report.
 - b. EMS (**Bob Cairnduff**):
 - i. No report submitted
 - c. Firefighter of the Year (**Bob Cairnduff**):
 - i. Get submissions in
 - d. Firefighter Memorial (**Jeff Holbin**):
 - i. No report submitted.
 - e. HAZMAT Oversight (**Dan Campbell**)
 - i. No report submitted
 - f. Honor Guard (**Jeff Holbin**):
 - i. No report submitted



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XI. Old Business:

a.

XII. New Business:

a. laR Renewal

i. **ACTION ITEM.** Motion to approve paying laR the 3-year contract of \$692.00 per department to be paid by the association and bill the following Departments:

Argentine Twp (47)
Atlas Twp (21)
Burton (23)
Clio Area (24)
Fenton Twp (48)
Gaines Twp (49)
Genesee Twp (29)
Grand Blanc City (28)
Linden (34)
Montrose Twp (35)
Mt. Morris Twp 1 (37)
Mundy Twp (38)
Swartz Creek Area (41)

1. **Moved by: Chief Schreiber**
2. **Supported by: Chief Plumb**
3. **Discussion: None**
4. **Voice vote: All Yes**

b. Banquet dinner suggestions

i. 250.00 Deposit required

XIII. Comments from the Floor:

a.

XIV. 50/50: Split 73.00/73.00

XV. Adjournment at 1912



Genesee County Association of Fire Chief's
Meeting Agenda
September 20th, 2023
Clio Fire Department
3291 Vienna Rd.

- I. **Call to Order by President Flewelling at 1900**
- II. **Pledge to the American Flag.**
- III. **Invocation. Chief Blight**
- IV. **Secretary's Report: (Schreiber)**
 - a. **ACTION ITEM.** Motion to approve the meeting minutes of the August 2023 meeting attached.
 - i. **Moved by: Chief Blight**
 - ii. **Supported by: Chief Fremd**
 - iii. **Discussion: None**
 - iv. **Voice vote: All yes**
- V. **Financial Report: (Burdette)**
 - a. **ACTION ITEM.** Motion to approve the financial report for August attached.
 - i. **Moved by: Chief Schreiber**
 - ii. **Supported by: Chief Blight**
 - iii. **Discussion: None**
 - iv. **Voice vote: All yes**
 - b. Budget attached
 - c. laR subscription agreement is expiring on October 31, 2023.
 - i. 17 of the 21 departments use laR currently.
 1. **ACTION ITEM.** Motion to continue using laR attached.
 - a. **Moved by: Chief Fremd**
 - b. **Supported by: Chief Blight**
 - c. **Discussion: Chief Burdette will contact laR to continue**
 - d. **Voice vote: All yes**
 - d. According to our VFIS representative, the policy that was written for the association last year, to include the Hazardous Material Team was written to cover the association's liability, like the policy from Crawford Insurance. The Urban Search and Rescue team was added to the policy at no cost. He did mention that the equipment be insured in the event of possible failure that results in a long-term injury or worse death, and the association would be covered. The cost is estimated at less than \$1,000.00 annually. He did mention that we may want to look into an accident and illness policy that will cover any member performing work on behalf of the Chiefs Association. Request for mutual aid to fight a fire is different than requesting the Hazmat team or USAR, the reason is that these two teams are sponsored by the association.
 - i. **ACTION ITEM.** Motion to approve using VFIS for all County Chiefs Association entities (Honor Guard, HAZMAT and USAR).
 1. **Moved by: Asst. Chief Fairbanks**
 2. **Supported by: Asst Chief Burwell**
 3. **Discussion: None**
 4. **Voice vote: All yes**
- VI. **Host Department: Clio Fire Department**



Genesee County Association of Fire Chief's
Meeting Agenda
September 20th, 2023
Clio Fire Department
3291 Vienna Rd.

- VII. Presentations:** (Presentations are to be 15 minutes or less):
- a. None Scheduled
- VIII. Communications:**
- a. Sustaining Members in Attendance
- IX. Reports from Standing Committees:**
- a. 911 advisory (**Kirk Wilkinson**)
 - i. Nothing to report.
 - b. EMS (**Bob Cairnduff**):
 - i. No report submitted
 - c. Firefighter of the Year (**Bob Cairnduff**):
 - i. No report submitted
 - d. Firefighter Memorial (**Jeff Holbin**):
 - i. Thank you to all the dept that attended. Need to work as a whole to try and get more participation.
 - ii. Invoice sent to chief Burdette for the piper. Need to be paid.
 - iii. All 3 new member have been outfitted and able to attend events.
 - e. HAZMAT Oversight (**Dan Campbell**) In for Dan Campbell is Bob Burdette!!
 - i. Fuel issues with Shell gas credit card.
 - ii. Chief Fremd will contact Genesee Twp Supervisor to get approval to use the townships diesel fuel tanks.
 - f. Honor Guard (**Jeff Holbin**):
 - i. 2 activations for the honor guard.
 1. Sept 9th Gen County Memorial
 - a. Member present: Holbin, Cummings, Blight, Stockwell, Guigear, Orifice.
 2. Sept 16th Roscommon Memorial
 - a. Members present: Holbin, Cummings, Blight, Stockwell, Guigear, Orifice, Taylor
 - g. Local Emergency Planning (**Bob Cairnduff**):
 - i. No report submitted
 - h. Legislative (**Bob Burdette**):
 - i. No report submitted
 - i. MABAS (**Bob Burdette**):
 - i. No report submitted.
 - j. MUSAR (**John Borysewicz**):
 - i. Classes started Tuesday, 09/19/2023 at Flint Twp Station #1
 - ii. Purchases are continuing to be made to bring the team up to date



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Clio Fire Department
3291 Vienna Rd.

- k. Standards (**Dan Campbell**):
 - i. No report submitted

- l. Training Committee (**Matt Raysin**):
 - i. Standalone classes
 - 1. OFTI RIT 9/16/2023 (11 registered) 7 attended
 - 2. Recon RIT 9/23/2023 (12 registered)
 - 3. Commanding RIT 9/24/2023 (9 registered)
 - ii. NFIRS reporting update
 - iii. Pump Ops TtT at Schoolcraft
 - iv. Fire academy starting

- X. **Reports from Supporting Organizations:**
 - a. Office of Emergency Management (**Chris Metropoulos**):
 - i. Tabletop done and was a great success

 - b. Genesee County 911 (**Tim Jones**):
 - i. Hexagon CAD coming

 - c. Department of Natural Resources (**Zachary Caldwell**):
 - i. No report submitted

 - d. American Red Cross ():
 - i. 75 calls, 20 adults, 40 children

 - e. Salvation Army (**Lydia Sanchez-Roat**):
 - i. No report submitted

- XI. **Old Business:**
 - a.

- XII. **New Business:**
 - a. **October 15th ribbon cutting at Grand Blanc Twp Station 2 on Baldwin Rd. at noon.**

- XIII. **Comments from the Floor:**
 - a. Rosenbauer tour in Fenton. Chief Blight really liked the electric fire truck. Can buy for 2 million
 - b. September 28th is send-off fundraiser for Voices for Children, Child advocacy Center of Lapeer held at ServPro

- XIV. **50/50: Split 189.00 95/94**

- XV. **Adjournment at 1927**



Genesee County Association of Fire Chief's
Meeting Agenda
September 20th, 2023
Clio Fire Department
3291 Vienna Rd.

Genesee County Association of Fire Chiefs
 Treasurers Report / General Fund
 Prepared by Robert Burdette
 October 3, 2023

Balance on hand as of September 1, 2023 **\$167,832.83**

Expenses:

	Amount
VFIS insurance	\$1,366.00
George Murray (piper for memorial)	\$250.00
Post office Box	\$100.00
IONOS	\$8.24
Shell Fuel Card	\$50.00

Total Expenses - \$1,774.24

Deposit:

Michigan Spill Response (2023-8)	\$5,972.69
50/50 drawing	\$94.00

Balance on hand as of September 30, 2023:

Total Deposits \$6,066.69

\$172,125.28

Fund Allocations

Hazardous Material Team	\$23,196.32
Honor Guard	\$516.19
Training Committee	\$100,000.00
Urban Search and Rescue	\$4,962.50
Unallocated Funds	\$43,450.27

Genesee County Association of Fire Chiefs
Treasurers Report / Training Funds
Prepared by Robert Burdette
October 3, 2023

Balance on hand as of Sept 1, 2023		27,668.27
Expenses:		
	Amount	
Kevin Harmes (August GCI pay)	\$1,040.00	
Jason Abbey (August GCI pay)	\$260.00	
juston Green (August GCI pay)	\$520.00	
Randy Case Fire Instructor Course	\$4,400.00	
Oakland Community College (crest)	\$3,650.00	
		9,870.00
Deposits		
refund from Chris Kvintus, Brett Beckley, Alex Krajnia	\$ 1,012.00	
State of Michigan	\$ 2,500.00	
State of Michigan	\$ 3,025.00	
		6,537.00
Balance on hand as of Sept 30 , 2023:		24,335.27



Genesee County Training Committee

Genesee County Association of Fire Chiefs Report

October 18, 2023

- AM Academy
- PM Academy
- Continuing Education Clarification dated 10-6-23 (attached)
 - Excerpt from R29.418 for reference (attached)
- PowerPoint CE
- Funding for 2024 tentatively will be 10-17-23
- NFIRS reporting update



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

Memorandum

DATE: October 6, 2023
TO: Michigan Fire Service
FROM: Kevin J. Sehlmeier, State Fire Marshal/Director
SUBJECT: Continuing Education Clarification

As we begin our second year of the three-year cycle (10/1/22 – 9/30/25) requiring continuing education for fire service members of all levels (firefighter through fire chief/public safety director), all fire service members should have documentation of their training.

- 36 hours of training during the three-year cycle, with a minimum of 6 hours per year in firefighting knowledge and practical skills consistent with NFPA 1001 ([Firefighters Training Council \(FFTC\) General Rules](#), R 29.418 (5)(a), page 31). We recommend 12 hours of fire training per year towards the required 36 hours of training during the three-year cycle.
- An individual with Fire Instructor I, Fire Officer I, or higher certification shall minimally meet the 36 continuing education hours, as well as the additional 12 continuing education hours, as required for these certifications per the three-year cycle. Methods for acquiring these instructor and officer continuing education hours are further described in the [FFTC Rules](#) on pages 31-32 under R 29.418 (5)(b) and (c) respectively.

The Bureau of Fire Services (BFS) does not specify what topics or skills shall be taught by any fire department or public safety department. The fire department or public safety department is the local Authority Having Jurisdiction (AHJ) which determines the training, as the AHJ best knows the needs of their department and the community they serve. A point of clarification is that all training conducted, documented, and approved by a fire department or public safety department in this state applies towards meeting the continuing education requirement. **There is *not* a requirement to get any local AHJ continuing education pre-approved by the BFS prior to providing local training, nor must the training be taught by a Michigan Fire Fighters Training Council (MFFTC) certified instructor.** The topics can be presented by anyone of the AHJ's choosing if the topic meets the needs of the AHJ.

Further, attending or hosting MFFTC courses and Q Courses can count towards continuing education during the three-year cycle. These courses must be entered and approved in the SMOKE system.

Documentation of Continuing Education:

For continuing education training to apply towards the continuing education requirement, the individual conducting the training shall complete a fire department or a public safety department specific training roster or provide documentation of completion of the training to the student. The department can store the training rosters in any manner they choose (electronically, with vendor software, or on paper). The individual can also put together a document recording their individual training hours which will show at least the minimum number of training hours required. Training rosters and individual training records are not sent to the BFS unless an individual has been randomly selected to be audited, in which case the documentation must be provided upon request.

Time Away From Employment:

Those who are “in-between jobs”, have not gained employment after completion of their initial firefighter training, or who have left the department are not required to acquire continuing education hours for the time they are not an active rostered member of a fire or public safety department. When the individual becomes employed and is listed as a member/employee of a fire department or public safety department the individual must start acquiring continuing education hours. These continuing education hours will be pro-rated based on when they returned as an active rostered member during a continuing education cycle.

Note: The BFS does not consider you an active firefighter unless you are on a fire department or public safety department roster and active in SMOKE. You should not be running calls or responding to incidents unless you are an active member of the department.

Retired but Instructing:

Those who are retired from the fire service yet continue to teach in Michigan must meet the continuing education requirements of the [FFTC Rules](#). For those who teach for a regional training center, your AHJ is effectively the agency that hires you to teach to fire/public safety department members or pre-service students. These instructors shall minimally meet the 36 continuing education hours, as well as the additional 12 continuing education hours, as required for an Instructor I or higher certification per the three-year cycle.

You may acquire the required continuing education through the organizations linked below or similar:

- Frontline Strong Together: <https://fst5.org>
- Fire Hero Learning Network (FHTN) Independent Study: <https://www.fireherolearningnetwork.com/>
- UL Fire Safety Research Institute (FSRI) Independent Study: <https://training.fsri.org/>

- NFA Independent Study: <https://www.usfa.fema.gov/nfa/courses/online/self-study.html>
- FEMA Independent Study: <https://training.fema.gov/is/crslist.aspx?lang=en>

If you have any questions, please contact:

Liam A. Carroll

Certification Chief

Phone: (517) 242-1171

Email: CarrollL3@michigan.gov

R 29.418 Continuing education; requirements.

Rule 18. (1) An AHJ may exceed the minimum continuing education requirements as specified in this rule while complying with the initial and continuing training requirements in R 408.17411.

(2) The continuing education process shall apply to every firefighter in this state. The process shall run in a 3-year cycle beginning October 1 following the state's fiscal year.

(3) All training conducted, documented, and approved by a fire department or a public safety department in this state apply toward the continuing education requirement.

(a) Local AHJ-specific continuing education courses do not require a certified fire instructor.

(b) For continuing education training to apply toward the continuing education requirement, the individual conducting the training shall complete a fire department or a public safety department specific training roster or provide documentation of completion of the training to the student.

(c) If the continuing education course is part of a council-approved course, the training shall be tracked in the bureau's training information network and the student and instructor shall sign the roster for each training session for the course.

(4) At the end of the 3-year cycle, a firefighter shall log into the bureau's training information network and check the box validating that he or she has met the continuing education requirements on his or her profile. After a firefighter checks the box in the bureau's training information network to renew all classification certifications, he or she may be audited by the bureau.

(a) A firefighter who checks the box without having completed the continuing education requirements for each classification certification or certifications in the 3-year cycle is subject to the disciplinary process as outlined in R 29.410a of these rules.

(b) A firefighter who has not completed the required continuing education within the 3-year cycle is allowed a 90-day grace period to complete the continuing education requirements for the previous cycle.

(5) The following are the continuing education requirements for each certification classification:

(a) An individual who is a firefighter of a recognized fire department or public safety department, who currently holds council certification, regardless of his or her rank, responsibilities, or certifications, shall obtain a minimum of 36 hours during the 3-year cycle, with a minimum of 6 hours per year, in firefighting knowledge and practical skills consistent with NFPA 1001, as adopted by reference in R 29.410. Both of the following apply to the continuing education required under this subdivision.

(i) Firefighter continuing education is required for all firefighters in this state, including those individuals who were exempted from firefighter I or firefighter II certification due to being employed by a fire department before October 1, 1988.

(ii) A firefighter may apply all common knowledge and practical skill hours necessary to meet this subdivision for all fire departments and public safety departments, at which he or she is employed. If 1 of the fire departments or public safety departments has specific duties or functions that exceed those of the other fire departments or public safety departments, the firefighter shall complete that additional specific training.

(b) A fire instructor I or an individual with a higher certification classification shall complete 12 hours of fire instructor continuing education and shall obtain the required

hours of continuing education by attending or instructing, or both, any of the following during the 3-year-cycle:

- (i) Instructor development conferences.
- (ii) Instructor development seminars and training.
- (iii) Instructor coordinator Emergency Medical Services (EMS) conferences.
- (iv) Instructor or instructional development courses sponsored by the National Fire Academy.
- (v) Complete the next level of fire instructor certification above the current instructor certification.
- (vi) Maintain continuing education for a Michigan EMS instructor coordinator license.
- (vii) Have taught an MFFTC course and documented it in the bureau's training information network.

(c) A fire officer I or an individual with a higher certification classification shall complete 12 hours of fire officer continuing education and shall obtain the required hours of continuing education by attending or instructing, or both, any of the following during the 3-year-cycle:

- (i) Chief or officer development conferences.
- (ii) Officer development seminars or training.
- (iii) Officer development courses sponsored by the National Fire Academy.
- (iv) The next level of fire officer certification above the current officer certification.

History: 2021 MR 21, Eff. Nov 3, 2021.

Genesee County 9-1-1 Consortium
Executive Board and General Membership

Report shared with:

Genesee County Fire Chiefs Association
Genesee County Police Chiefs Association
Med Control

October 4, 2023

Re: Executive Directors Report – September 2023

9-1-1 Call takers and Dispatchers calls for Service:

In the month of September our Call takers and Dispatchers dispatched the following number of incidents:

Police Incidents: **38,676**

Fire Incidents: **1,031**

EMS Incidents: **5,990**

Total Incidents: **45,697**

Incoming 9-1-1 Calls: **31,052**

Incoming 99-11 Calls: **5,236**

Total Incoming 9-1-1 Calls: **36,288**

Type of Calls:

VOIP Calls: **2,353**

Cellular Calls: **28,140**

Cell 9-1-1 Hang Ups: **5,290**

Wireless Calls: **857**

Land 9-1-1 Hang Ups: **364**

Public Safety Line – Incoming: **1,761**

Text Sessions Incoming: **157**

Text Sessions Outbound: **38**

All Outbound Calls: **7,206**

Daily Average number of Calls into the 9-1-1 Center in the month of September was **1,209.6** and our daily call volume range for the month of September was from **1,086** per day to **1,421** per day.

Overtime Hours Worked due to Staffing Shortages, Vacations and COVID:

Our call takers and dispatchers have worked **2,007.75 hours** of overtime in the month of September 2023. Total for this fiscal year so far **21,254.75 hours**.

Freedom of Information Act (FOIA) Requests Year to Date:

Our supervisors and part time FOIA Coordinator have processed **286** in the month of September 2023, year to date **2,344** FOIA's processed.

Professional Standards Policy:

No Complaints.

Personnel in Training and Staffing:

Staffing is looking better for sure! 13 new employees in training.

9 Supervisors, out of the 7 Supervisors, 2 are Administrative (Q&A Supervisor, Training Supervisor), 1 Supervisor returned to work with medical restrictions.

- a. We are currently at 33 fully trained
(+5 Phones only), (+5 Parttime) (3 in Radio training) (6 in phones training)
- b. 4 started on Sept 18, 2023.
 1. This will take us to **51**.

With the recent information on the APCO RETAIN staffing study showing that based on our call volume and workload we need 66 employees, we have communicated that budget committee and requested this into staffing level to Taylor & Morgan Accounting to be factored into the 5-year forecast.

Letter to General Membership – Attendance and Use of Alternate:

August 16, 2023

General Membership
Genesee County 9-1-1 Consortium

Good afternoon, All,

As a reminder if you have not appointed an alternate to represent you and your community on the General Membership Board, I would strongly recommend that you and your City or Village Council, Township Board or the Board of Commissioners do so. We have been consistently struggling to have a quorum to conduct business.

All that we need is a copy of the minutes of board action appointing that named alternate as your representative in your absence.

Revision to Conduct of Meetings; By-Laws dated June 7, 2022.

“Immediately after the meetings open and the members are reseated, the roll of members shall be called. Only members who are present may vote. The Sheriff, who is a member of the Executive Board acting in its capacity as the District Board, may designate a proxy in writing to act and vote in his place when he is not personally in attendance. Executive Board and Membership Board members may select an alternate to attend meetings and vote; but that person cannot be a police chief or fire chief, and that person must be an elected or appointed officer of the same municipality and affirmed as an alternate by its governing body. The State Police may send the Flint Post Commander or that individual may designate a proxy in writing to act and vote in their place when they are not personally in attendance. Alternates attending on behalf of the Chair, Vice Chair, or Secretary may not assume that role for purposes of the meeting they attend.”

If you have any questions, feel free to contact me.

Tim Jones

Tim Jones
Executive Director

Tyler Technologies Inc, Update:

Just to bring you up to date with the status of our lawsuit against Tyler. The lawsuit; *Genesee County 9-1-1 Consortium v. Tyler Technologies, Inc.*; **Genesee County Circuit Court; Case No. 23-119318-CK** was filed on July 25, 2023. Based on the Tylers Corporate Headquarters is in Dallas, Texas, the case was moved to Federal Court.

After several communications we have agreed to a Mediation Hearing for settlement scheduled on October 10, 2023, in Troy, MI. More to come.

Hexagon Contract:

At our last General Membership meeting the membership approved the Hexagon Contract in the amount of \$766,329.17, for our upgrade to our CAD system, Mobile platform for the MCD's and iPad/cell phone connectivity. Project will start in 30 days, go-live is estimated to be within 6 months. This expense came from our Technology fund.

City of Flushing Fire Echo Unit Service:

After several meetings and crossing our T's and dotting the i's the City of Flushing Fire Echo Unit service (Paramedic/EMT) Non-transporting services will go-live October 9, 2023, at 8:00am, servicing the Flushing City Community.



Resignations & Retirement:

One. Trainee resigned on September 26, 2023, during second phase of phones training.

Tactical Dispatching:

None.

Tornado Siren Testing:

The tornado drill was completed on September 2, 2023, at 1:00pm for the monthly testing.

MPSCS Emerging Technology Forum Training:

On September 18-20, 2023, Director Jones and Deputy Director Plumb attended the 2023 State 9-1-1 Emerging Technology Forum in Muskegon, MI. This was a very informative conference presenting various security options as well as cloud-based services including cloud based 911 call-taking and dispatching to aid in allowing a work home option in the event of another pandemic. Some other systems being offered were automatic fire dispatching, radio locators for first responders. A big topic was Drone based dispatching, which would have dispatchers launching drones to locations to assess the situation and provide a live visual to responders and dispatch.

APCO/NENA Joint Membership Meeting:

On September 18, 2023, Director Jones serving as NENA's Treasurer and Deputy Director Plumb serving as APCO's Second Vice President attended the Joint Membership meeting in Muskegon, MI. This was held in conjunction with the Emerging Technology Forum.

Text to 9-1-1 and Intrado Services:

This month Deputy Director Dave Plumb worked on getting all of our phone positions ready to take Text-to-9-1-1. Previously this was only set up at 3 radio positions. Our Text-to-9-1-1 policy was updated to allow for the alarm company, ADT, to send Text-to-9-1-1 messages of alarms calls. This is being launched in Genesee County by Intrado on October 9, 2023.

INdigital – Phone system Company:

Also, this month Deputy Director Dave Plumb worked with INdigital to get our IT office set up with phone lines for the new IT position and to accommodate a supervisor on restricted duty. We also were able to set up a new desk for the FOIA coordinator as well as the proper phone programming for our second Admin position.

Plans for Building a New 9-1-1 Center:

On August 8, 2023, the Executive Board approved Gazall, Lewis & Associates Architects to develop a conceptional floor plan, including layout and space allocations for offices, a training room, conference room, an IT department, dispatch pit, as well as ancillary spaces for storage, locker room, toilet rooms, a break room, and large kitchen. The programming for the building will be based on the owner provided information for “New 9-1-1 Facility”.

This proposal will include meetings with 9-1-1 representatives to review the existing facility and expand upon the program requirements. The Gazall, Lewis & Associates Architects team will work with management to determine approximate square footage and room adjacencies for the new building and develop a design for Genesee County 9-1-1. The first review of floor plans and space was reviewed on September 28, 2023. Changes to floor plan have been suggested for our next review.

Quality Assurance:

Supervisor Reitano has completed **434** Q&A’s in September 2023. We are still only doing Q & A’s on the high Acuity calls (Stabbings, shootings, weapons calls, house fires, full arrests) at this time. We have been able to find and correct policy and training issues such as, verifying cross streets, phone number verification and alcohol/drug use on police calls.

Row Labels	Average of Score	Count of YEAR
ENTRAPMENT	100.00%	8
FULL ARREST	98.81%	192
SHOOTING	99.29%	42
STABBING	98.00%	15
STRUCTURE	98.55%	173
RESCUE	100.00%	2
ALERT	100.00%	1
ARMED ROBBERY	100.00%	1
Grand Total	98.76%	434

434 Calls evaluated with an average score of 98.76%, with 98.3% of the calls being in compliance.

Emergency Medical Dispatching (EMD) Subcommittee:

It's time to upgrade our EMD APCO flip cards to a newer and CAD integrated EMD system. Director Jones has asked for volunteers from the medical partnerships to help evaluate a new EMD system for our 9-1-1 Center. There are three providers that do EMD work: Power Phone, ProQA and APCO's Intelisent.



Subcommittee members are Executive Director Bruce Trevithick, Med Control, Dr. Ryan Reece, Hurley Hospital, Fire Chief Brian Flewelling, Representing the County Fire Chiefs Association, Supervisor James Young, CTO Training, 9-1-1 Center, Wendy Charchan-Moore, EMD Trainer, Captain Rick Cronkright, Genesee Co. Sheriff Paramedic Division, Eric Snidersich, MMR Ambulance, Vice President of Operations, Kevin Wilkinson, Medstar Ambulance, Vice President, Jeremy Compau, Medstar Ambulance, Operation Manager and our I.T. Staff.

The subcommittee will come in a evaluate each EMD companies' product and make recommendations to the Advisory Board.

Upgrading our Push to Talk Adaptors:

We purchased 18 CA22CD cordless push to talk adaptors to replace the original (and discontinued/not supported) equipment we purchased with our Solacom system many years ago. These are the wireless transmitters that connect our phone and radio equipment to our headsets. We purchased one for every position, and two spares in the event of a failure. We were able to trade in 20 of the old units for an \$800 credit that will be used towards future equipment orders with our vendor.



Award, Citations, and Recognition:

Please join us in congratulating our employee's Anniversary dates on their hire in date for their years of service (milestone) on our Face Book page by placing a photograph of them and the number of years of service.



Hurley Hospital - Cardiac Arrested Survivors Ceremony:

Coming up on October 12, 2023, four of our employees (Katie Bennett, Lauren McCormick, Connie Reynolds, and Randi Cornack) will be recognized for their actions in life safes involving Cardiac Arrests that directed self-help in the performance of their duties as Call-takers here at 9-1-1 Center.

Public Relations Team:

On September 7, 2023, Director Jones was honored and humbled by representing the Michigan Communication Directors Association, serving as Vice President along with President Angela Elsey at the 2023 Michigan House of Representatives 9/11 Memorial Service.



Dispatch Authority

Bike to the Bricks 2023:

On September 10, 2023, Director Jones was asked again to be a Judge in the Police Skills Competition. Agencies from across Michigan, Cleveland, OH, and several from Canada came to compete. Great day!



Trunk of Treat 2023:

Final plans for this year's 5th Annual Trunk or Treat Event, so save the date, October 29, 2023, Set-up is at 1:30pm, Open to the Public 3:00pm until 6:00pm. It will be at Shea Chevrolet located at 5135 Corunna Road, Flint Township.

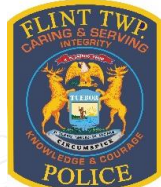
Again, Security Credit Union has sponsored our Candy purchase for the event.

Trunk of Treat 2023 – Continued:

5TH ANNUAL 2023 TRUNK OR TREAT EVENT
Save the Date, October 29, 2023

Come join us at Shea Automotive Group, 5135 Corunna Road, Flint Township

Open to the Public 3:00pm until 6:00pm, It's a drive through event.

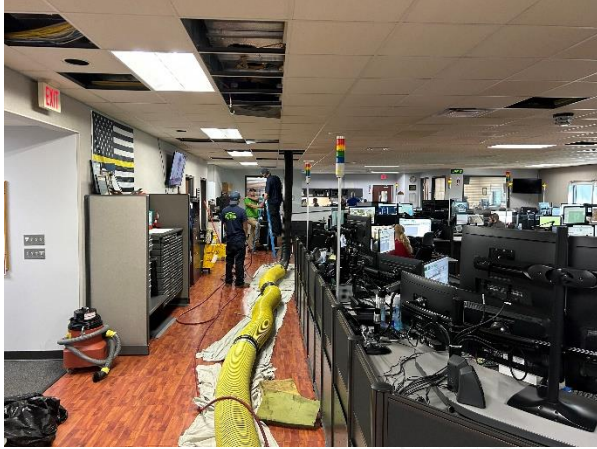


Our Candy Sponsor again this year is Security Credit Union



Duck Work Cleaning of the 9-1-1/MSP Complex:

A much-needed cleaning of the duck system was completed during the week of September 5 – 8, 2023 by Amistee - Air Duct Cleaning, Novi, MI.



9-1-1 Dispatch Authority

U.S. Air Force, 180th Fighter Wing Training Exercise:

On September 20, 2023, in the late evening many of us had our homes rumbling jets flying above. An air defense exercise from the 180th Fighter Wing was being conducted Wednesday evening over Michigan and Ohio. Numerous calls reporting seeing up to four fighter jets over the skies of Mid-Michigan.



Dispatch Authority

“Devil’s Night 2023”
OPERATIONAL PLAN

Operational Period:

October 30, 2023 at 20:00 through October 31, 2023 at 04:00, or when released by Flint Fire Battalion Chief.

Scope:

Provide directives and operational guidelines pertaining to mutual aid assistance for the City of Flint Fire Department. This plan will encompass all fire departments within Genesee County and the Genesee County Communications Center. This plan shall be used during the entire operational period.

Communications:

Talk Groups to be used are: Fire Main, FG11-FG13, FLTF2 – FLTF5, COD1, and COD2. MDT’s will also be used for all applicable apparatus when responding into the City of Flint.

October 30, 2023:

Task Force Activation Time: 20:00

Task Force Disbanding Time: 04:00

Briefing Time: 20:00 at assigned stations

Station and Task Force Assignments:

STATION 1/TASK FORCE 1

1. Battalion 1
2. Engine 11
3. Squad 1
4. Flint Township Engine – F2721

STATION 3/TASK FORCE 3

1. Engine 31
2. Squad 2
3. Flushing Engine – F2611

STATION 5/TASK FORCE 5

1. Engine 51
2. Davison Engine – F2514
3. Gaines Township Squad – F4916 (No Air, With Jaws)

STATION 6/TASK FORCE 6

1. Battalion 2
2. Engine 61
3. Mt. Morris Twp. Sta. 2 Engine – F3722

STATION 8/TASK FORCE 8

1. Engine 81
2. Linden Engine – F3411
3. Grand Blanc City Squad – F28S1 (With Air, No Jaws)

ALL ASSIGNED EQUIPMENT AND PERSONNEL ARE TO BE AT THEIR ASSIGNED STATION NO LATER THAN 19:45 FOR BRIEFINGS BY FFD OFFICERS.

All personnel are required to wear appropriate station attire when not on a call for service. During the briefing, the City of Flint station officer will review all expectations and protocols that are to be followed during a call for service, and while at the station.

Note: PPE will only be allowed in the apparatus bay of stations.

TASK FORCES ARE TO REMAIN INTACT AS A SINGLE DEPLOYABLE STRIKE TEAM AT ALL TIMES.

Food/Meals:

The City of Flint will provide food and coffee for all Task Forces at each station.

Talk Group Assignments:

Talk groups will be assigned as needed.

RACES (Amateur Radio) – RACES personnel may activate and respond as outlined in their policies and procedures. Their lead operator will coordinate with the Command Coordinator for logistical and accountability purposes.

Out County Incidents:

Any incident outside of the City of Flint will be handled as normal.

Dispatching Protocols:

- During the activation time task force dispatching will be in effect. If a structure fire is received, the dispatcher will tone out the closest **TWO** task forces. For example, if Engine 61 recommends as the first due apparatus, then Engine 61, and the recommended second station only will be toned. When they disseminate the call (call will be disseminated on fire main) they will say, “Task Force 6” instead of Engine 61. So, this could be: task force 6, task force 5, and the Battalion respond on FG 11 to... The call should be dispatched to all MDT’s within the task force, and the closest Battalion Chief.

- If any other calls for service are received the dispatcher will dispatch the closest task force. For example, if a medical, dumpster fire, vehicle fire, or an investigation call is received and Engine 11 recommends the dispatcher will drop tones for Engine 11 but disseminate as task force 1.
- If a vehicle entrapment occurs, the closest task force will be toned out for the call. For example, if the entrapment is in Engine 61's area, dispatch task force 6 and the closest Battalion. If any other calls for service are received the dispatcher will dispatch the task force that covers that area only unless otherwise directed by Battalion Chief 1.
- If a commercial structure fire is reported, dispatch will tone out the closest **TWO** task forces, the closest Battalion Chief, **and Tower 1** for the call.
- **If there are any questions on who to dispatch the dispatcher shall contact Battalion Chief 1.**

Accountability:

The two-tag system will be in place as outlined by applicable county standards.

Drafted: October 18, 2023

Finalized:

Approved:

Approval Authority: Theron Wiggins, Fire Chief – City of Flint Fire Department